

FINANCIAL SUMMARY

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/04/2015 to 30/06/2018 (approved extension)

| Budget Line | Approved Budget (X) | Revised Budget (Y) | Actual Expenses (Z) | Balance (Y-Z) |
|---|------------------------|-----------------------|------------------------|-------------------|
| FUND RECEIVED ON (08/06/2015) | | | | 267,706.23 |
| FUND RECEIVED ON (26/11/2015) | | | | 267,706.23 |
| FUND RECEIVED ON (01/08/2016) | | | | 178,470.82 |
| FUND RECEIVED ON (23/01/2017) | | | | 133,853.12 |
| I. PROGRAMME/ACTIVITY COST | | | | |
| Component 1. Training and Capacity Building | | | | |
| 1.1. Organize training workshops in the ASEAN countries in 3 taxonomic subjects for 14 days | | | | |
| Airfare | 53,100.00 | 71,379.73 | 45,974.93 | 25,404.80 |
| Consultant/Expert | 135,998.00 | 201,040.59 | 146,864.37 | 54,176.22 |
| DSA | 222,684.00 | 228,219.46 | 222,374.47 | 5,844.99 |
| Training Workshop | 17,400.00 | 32,770.05 | 18,725.81 | 14,044.24 |
| 1.2. Attachment programs in Japan for 3 taxonomic subjects | 305,640.00 | 186,012.17 | 118,002.17 | 68,010.00 |
| Sub Total for Training and Capacity Building (I) | 734,822.00 | 719,422.00 | 551,941.75 | 167,480.25 |
| Component 2. Networking and Institutionalization | | | | |
| C.1 Developed database on taxonomic expertise | 15,000.00 | 15,000.00 | 15,000.00 | - |
| C.2 Develop website on ARDN | 7,500.00 | 7,500.00 | 7,500.00 | - |
| C.3 Develop promotional materials | 5,000.00 | 5,000.00 | 127.66 | 4,872.34 |
| C.4 Maintaining and updating website | 12,600.00 | 20,300.00 | 16,800.00 | 3,500.00 |
| Sub Total for Networking and Institutionalization (II) | 40,100.00 | 47,800.00 | 39,427.66 | 8,372.34 |
| Component 3. Management and Coordination | | | | |
| Project Organization and Coordination | 16,800.00 | 24,500.00 | 21,000.00 | 3,500.00 |
| Project Monitoring & Implementation | 14,617.00 | 14,617.00 | 3,217.26 | 11,399.74 |
| Project Inception Meeting & Project Final Meeting | 17,640.00 | 17,640.00 | 5,509.13 | 12,130.87 |
| Sub Total for Management and Coordination (III) | 49,057.00 | 56,757.00 | 29,726.39 | 27,030.61 |
| SUB TOTAL OF PROGRAMME COST (I + II + III) | 823,979.00 | 823,979.00 | 621,095.80 | 202,883.20 |
| Contingency 10% (IV) | 68,375.10 | 68,375.10 | 224.75 | 68,150.35 |
| TOTAL (I + II + III + IV) | 892,354.10 | 892,354.10 | 621,320.55 | 271,033.55 |

Total Fund Received 847,736.40

Total Expenditure 621,320.55

- Previous reported expenditure 553,976.14

- Current expenditure 67,344.41

Balance 226,415.85

6th Financial Report

FINANCIAL REPORT

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/10/2017 to 31/01/2018

| Budget Line | Description | Reference Number | Approved Remaining Budget (X) | Actual Expenses in Other Currency | Actual Expenses (Y) | Balance (X-Y) |
|--|---|------------------|-------------------------------|-----------------------------------|---------------------|-------------------|
| | FUND RECEIVED ON (08/06/2015) | | | MYR 1,000,257.56 | | 267,706.23 |
| | FUND RECEIVED ON (26/11/2015) | | | MYR 1,143,694.56 | | 267,706.23 |
| | FUND RECEIVED ON (01/08/2016) | | | MYR 708,529.16 | | 178,470.82 |
| | FUND RECEIVED ON (23/01/2017) | | | MYR 588,016.76 | | 133,853.12 |
| | TOTAL FUND RECEIVED: | | | 3,440,498.04 | | 847,736.40 |
| I. PROGRAMME/ACTIVITY COST | | | | | | |
| Component 1. Training and Capacity Building | | | | | | |
| 1.1. Organize training workshops in the ASEAN countries in 3 taxonomic subjects for 14 days | | | | | | |
| Airfare | | | | | | |
| A.1 | International Consultant (Japan) | | 1,720.68 | JPY 101,760.00 | 963.41 | 757.27 |
| A.2 | Regional Consultant | | 5,832.60 | MYR 3,837.00 | 959.25 | 4,873.35 |
| A.3 | Participants from ASEAN | | 28,379.94 | MYR 34,423.00 | 8,605.75 | 19,774.19 |
| | Total expenses for Airfare | | 35,933.21 | | 10,528.41 | 25,404.80 |
| Consultant/Expert | | | | | | |
| A.4 | Project Manager (Consultant) | - | 36,000.00 | | 16,000.00 | 20,000.00 |
| A.5 | International Consultant (Japan) | | 24,000.00 | JPY 388,940.00 | 3,682.29 | 20,317.71 |
| A.6 | Regional Consultant | | 13,858.51 | | | 13,858.51 |
| | Total expenses for Consultant/Expert | | 73,858.51 | | 19,682.29 | 54,176.22 |
| DSA | | | | | | |
| A.7 | International Consultant (Japan) | | 6,514.00 | JPY 115,092.00 | 1,089.63 | 5,424.37 |
| A.8 | Regional Consultant | | 6,680.00 | | 3,208.00 | 3,472.00 |
| A.9 | Participants from ASEAN | | 22,612.62 | | 25,664.00 | (3,051.38) |
| | Total expenses for DSA | | 35,806.62 | | 29,961.63 | 5,844.99 |
| Training Workshop | | | | | | |
| A.10 | Venue and equipment | | 2,400.00 | | | 2,400.00 |
| A.11 | Training Material: laboratory expenses | | 4,190.57 | JPY 44,162.00 | 418.10 | 3,772.47 |
| A.12 | Training Material: Photo copy of course materials | | 2,925.74 | | | 2,925.74 |
| A.13 | Field trips for sample collections | | 5,500.00 | JPY 121,888.00 | 1,153.97 | 4,346.02 |

FINANCIAL REPORT

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/10/2017 to 31/01/2018

| Budget Line | Description | Reference Number | Approved Remaining Budget (X) | Actual Expenses in Other Currency | Actual Expenses (Y) | Balance (X-Y) |
|--|---|------------------|-------------------------------|-----------------------------------|---------------------|-------------------|
| A.14 | Communications | | 600.00 | | | 600.00 |
| Total expenses for Training Workshop | | | 15,616.32 | | 1,572.08 | 14,044.24 |
| 1.2. Attachment programs in Japan for 3 taxonomic subjects | | | | | | |
| B.1 | Airfare for Participants (Selected Scientists) from ASEAN | | 9,000.00 | | | 9,000.00 |
| B.2 | International Consultant (Japan) | | - | | | - |
| B.3 | DSA for Participants (Selected Scientists) from ASEAN (in Tokyo, Nara, Sapporo) | | 44,010.00 | | | 44,010.00 |
| B.4 | Venue and equipment | | 6,000.00 | | | 6,000.00 |
| B.5 | Training Material: laboratory expenses | | 4,200.00 | | | 4,200.00 |
| B.6 | Training Material: Photo copy of course materials | | 600.00 | | | 600.00 |
| B.7 | Communications | | 1,200.00 | | | 1,200.00 |
| B.8 | Honorarium for technicians | | 3,000.00 | | | 3,000.00 |
| Total expenses for Attachment programs in Japan for 3 taxonomic subjects | | | 68,010.00 | | - | 68,010.00 |
| Sub Total for Training and Capacity Building (I) | | | 229,224.66 | | 61,744.41 | 167,480.25 |
| Component 2. Networking and Institutionalization | | | | | | |
| Developed database on taxonomic expertise | | | | | | |
| C.1 | Supplies and services – database software and coordination/communication | - | 0.00 | | | 0.00 |
| Develop website on ARDN | | | | | | |
| C.2 | Supplies and services – web development, testing and coordination/communication | | - | | | - |
| Develop promotional materials | | | | | | |
| C.3 | Supplies and materials – Printing leaflets & flyers (1,000 copies) | | 4,872.34 | | | 4,872.34 |
| Maintaining and updating website | | | | | | |
| C.4 | Project Administrative- US\$ 700 x 29 months for 1 person (Website maintenance officer) | - | 6,300.00 | | 2,800.00 | 3,500.00 |
| Sub Total for Networking and Institutionalization (II) | | | 11,172.34 | | 2,800.00 | 8,372.34 |
| Component 3. Management and Coordination | | | | | | |
| Project Organization and Coordination | | | | | | |

FINANCIAL REPORT

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/10/2017 to 31/01/2018

| Budget Line | Description | Reference Number | Approved Remaining Budget (X) | Actual Expenses in Other Currency | Actual Expenses (Y) | Balance (X-Y) |
|--|--|------------------|-------------------------------|-----------------------------------|---------------------|-------------------|
| D.1 | Project Administrative/Finance Assistant | - | 6,300.00 | | 2,800.00 | 3,500.00 |
| Total expenses for Project Organization and Coordination | | | 6,300.00 | | 2,800.00 | 3,500.00 |
| Project Monitoring & Implementation | | | | | | |
| D.2 | airfare (to ASEAN) | | 1,293.24 | | | 1,293.24 |
| D.3 | DSA in Jakarta | | 542.00 | | | 542.00 |
| D.4 | DSA in Manila | | 1,638.00 | | | 1,638.00 |
| D.5 | airfare (to Japan) | | 5,502.50 | | | 5,502.50 |
| D.6 | DSA in Tokyo | | 1,600.00 | | | 1,600.00 |
| D.7 | DSA in other city (elsewhere in Japan) | | 824.00 | | | 824.00 |
| Total expenses for Project Monitoring & Implementation | | | 11,399.74 | | - | 11,399.74 |
| Project Inception Meeting & Project Final Meeting | | | | | | |
| D.8 | Airfare | | 7,028.58 | | | 7,028.58 |
| D.9 | DSA (Kuala Lumpur) | | 2,444.06 | | | 2,444.06 |
| D.10 | Meeting Package | | 840.00 | | | 840.00 |
| D.11 | Secretariat Supplies | | 818.23 | | | 818.23 |
| D.12 | Preparing Project Reports | | 1,000.00 | | | 1,000.00 |
| Total expenses for Project Inception Meeting & Project Final Meeting | | | 12,130.87 | | - | 12,130.87 |
| Sub Total for Management and Coordination (III) | | | 29,830.61 | | 2,800.00 | 27,030.61 |
| SUB TOTAL OF PROGRAMME COST (I + II + III) | | | 270,227.61 | | 67,344.41 | 202,883.20 |
| Contingency 10% (IV) | | | 68,150.35 | | - | 68,150.35 |
| TOTAL (I + II + III + IV) | | | 338,377.96 | | 67,344.41 | 271,033.55 |

Note: All in USD.

Exchange Rate: US\$1.00 @ MYR4.00 @ JPY 0.0094675.

5th Financial Report

FINANCIAL REPORT

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/05/2017 to 30/09/2017

| Budget Line | Description | Reference Number | Approved Remaining Budget (X) | Actual Expenses in Other Currency | Actual Expenses (Y) | Balance (X-Y) |
|--|---|------------------|-------------------------------|-----------------------------------|---------------------|-------------------|
| | FUND RECEIVED ON (08/06/2015) | | | MYR 1,000,257.56 | | 267,706.23 |
| | FUND RECEIVED ON (26/11/2015) | | | MYR 1,143,694.56 | | 267,706.23 |
| | FUND RECEIVED ON (01/08/2016) | | | MYR 708,529.16 | | 178,470.82 |
| | FUND RECEIVED ON (23/01/2017) | | | MYR 588,016.76 | | 133,853.12 |
| | TOTAL FUND RECEIVED: | | | 3,440,498.04 | | 847,736.40 |
| I. PROGRAMME/ACTIVITY COST | | | | | | |
| Component 1. Training and Capacity Building | | | | | | |
| 1.1. Organize training workshops in the ASEAN countries in 3 taxonomic subjects for 14 days | | | | | | |
| Airfare | | | | | | |
| A.1 | International Consultant (Japan) | 120 | 2,300.00 | JPY 61,740.00 | 579.32 | 1,720.68 |
| A.2 | Regional Consultant | 121 | 6,200.00 | MYR 1,543.10 | 367.40 | 5,832.60 |
| A.3 | Participants from ASEAN | 122 & 123 | 37,300.00 | MYR 37,464.26 | 8,920.06 | 28,379.94 |
| | Total expenses for Airfare | | 45,800.00 | | 9,866.79 | 35,933.21 |
| Consultant/Expert | | | | | | |
| A.4 | Project Manager (Consultant) | - | 62,000.00 | | 26,000.00 | 36,000.00 |
| A.5 | International Consultant (Japan) | | 24,000.00 | | | 24,000.00 |
| A.6 | Regional Consultant | 124 | 16,764.00 | PHP 134,100.00 | 2,905.49 | 13,858.51 |
| | Total expenses for Consultant/Expert | | 102,764.00 | | 28,905.49 | 73,858.51 |
| DSA | | | | | | |
| A.7 | International Consultant (Japan) | 125 | 9,790.00 | | 3,276.00 | 6,514.00 |
| A.8 | Regional Consultant | 126 | 9,956.00 | | 3,276.00 | 6,680.00 |
| A.9 | Participants from ASEAN | 127 | 81,580.62 | | 58,968.00 | 22,612.62 |
| | Total expenses for DSA | | 101,326.62 | | 65,520.00 | 35,806.62 |
| Training Workshop | | | | | | |
| A.10 | Venue and equipment | | 2,400.00 | | | 2,400.00 |
| A.11 | Training Material: laboratory expenses | 124 | 8,000.00 | PHP 175,820.40 | 3,809.43 | 4,190.57 |
| A.12 | Training Material: Photo copy of course materials | 124 | 3,000.00 | PHP 3,427.00 | 74.25 | 2,925.74 |
| A.13 | Field trips for sample collections | | 5,500.00 | | - | 5,500.00 |

FINANCIAL REPORT

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/05/2017 to 30/09/2017

| Budget Line | Description | Reference Number | Approved Remaining Budget (X) | Actual Expenses in Other Currency | Actual Expenses (Y) | Balance (X-Y) |
|--|---|------------------|-------------------------------|-----------------------------------|---------------------|-------------------|
| A.14 | Communications | | 600.00 | | | 600.00 |
| Total expenses for Training Workshop | | | 19,500.00 | | 3,883.68 | 15,616.32 |
| 1.2. Attachment programs in Japan for 3 taxonomic subjects | | | | | | |
| B.1 | Airfare for Participants (Selected Scientists) from ASEAN | | 9,000.00 | | - | 9,000.00 |
| B.2 | International Consultant (Japan) | | - | | | - |
| B.3 | DSA for Participants (Selected Scientists) from ASEAN (in Tokyo, Nara, Sapporo) | | 44,010.00 | | | 44,010.00 |
| B.4 | Venue and equipment | | 6,000.00 | | | 6,000.00 |
| B.5 | Training Material: laboratory expenses | | 4,200.00 | | | 4,200.00 |
| B.6 | Training Material: Photo copy of course materials | | 600.00 | | | 600.00 |
| B.7 | Communications | | 1,200.00 | | | 1,200.00 |
| B.8 | Honorarium for technicians | | 3,000.00 | | | 3,000.00 |
| Total expenses for Attachment programs in Japan for 3 taxonomic subjects | | | 68,010.00 | | - | 68,010.00 |
| Sub Total for Training and Capacity Building (I) | | | 337,400.62 | | 108,175.96 | 229,224.66 |
| Component 2. Networking and Institutionalization | | | | | | |
| Developed database on taxonomic expertise | | | | | | |
| C.1 | Supplies and services – database software and coordination/communication | - | 3,747.40 | | 3,747.40 | 0.00 |
| Develop website on ARDN | | | | | | |
| C.2 | Supplies and services – web development, testing and coordination/communication | | - | | | - |
| Develop promotional materials | | | | | | |
| C.3 | Supplies and materials – Printing leaflets & flyers (1,000 copies) | | 4,872.34 | | | 4,872.34 |
| Maintaining and updating website | | | | | | |
| C.4 | Project Administrative- US\$ 700 x 29 months for 1 person (Website maintenance officer) | - | 7,700.00 | | 1,400.00 | 6,300.00 |
| Sub Total for Networking and Institutionalization (II) | | | 16,319.74 | | 5,147.40 | 11,172.34 |
| Component 3. Management and Coordination | | | | | | |
| Project Organization and Coordination | | | | | | |

FINANCIAL REPORT

Project Title : Taxonomic capacity building to support market access for agricultural trade in the ASEAN Region

Proponent/Implementing Agency : ASEAN Plant Health Cooperation Network (APHCN)

Duration/Period : 01/05/2017 to 30/09/2017

| Budget Line | Description | Reference Number | Approved Remaining Budget (X) | Actual Expenses in Other Currency | Actual Expenses (Y) | Balance (X-Y) |
|--|--|------------------|-------------------------------|-----------------------------------|---------------------|-------------------|
| D.1 | Project Administrative/Finance Assistant | - | 10,150.00 | | 3,850.00 | 6,300.00 |
| Total expenses for Project Organization and Coordination | | | 10,150.00 | | 3,850.00 | 6,300.00 |
| Project Monitoring & Implementation | | | | | | |
| D.2 | airfare (to ASEAN) | | 1,293.24 | | | 1,293.24 |
| D.3 | DSA in Jakarta | | 542.00 | | | 542.00 |
| D.4 | DSA in Manila | | 1,638.00 | | | 1,638.00 |
| D.5 | airfare (to Japan) | | 5,502.50 | | | 5,502.50 |
| D.6 | DSA in Tokyo | | 1,600.00 | | | 1,600.00 |
| D.7 | DSA in other city (elsewhere in Japan) | | 824.00 | | | 824.00 |
| Total expenses for Project Monitoring & Implementation | | | 11,399.74 | | - | 11,399.74 |
| Project Inception Meeting & Project Final Meeting | | | | | | |
| D.8 | Airfare | | 7,028.58 | | | 7,028.58 |
| D.9 | DSA (Kuala Lumpur) | | 2,444.06 | | | 2,444.06 |
| D.10 | Meeting Package | | 840.00 | | | 840.00 |
| D.11 | Secretariat Supplies | | 818.23 | | | 818.23 |
| D.12 | Preparing Project Reports | | 1,000.00 | | | 1,000.00 |
| Total expenses for Project Inception Meeting & Project Final Meeting | | | 12,130.87 | | - | 12,130.87 |
| Sub Total for Management and Coordination (III) | | | 33,680.61 | | 3,850.00 | 29,830.61 |
| SUB TOTAL OF PROGRAMME COST (I + II + III) | | | 387,400.97 | | 117,173.36 | 270,227.61 |
| Contingency 10% (IV) | | | 68,150.35 | | - | 68,150.35 |
| TOTAL (I + II + III + IV) | | | 455,551.32 | | 117,173.36 | 338,377.96 |

Note: All in USD.

Exchange Rate: US\$1.00 @ RM4.40